**Pickleball Manager**

**About EHI**

In 1971 Eastern Hills Indoor Tennis Club opened its courts, connecting people to the game of tennis. Here we foster the game and the friendships that go along with it. We focus on being a great neighborhood indoor tennis facility in Cincinnati where players develop their full potential. Tennis is all we do, and we strive to be the best.

**Job Summary**

This is a newly formed role that would build out and organize our In-house and Tournament based pickleball program. This role is key to growing what we currently have and ensuring we are offering programming for what our members and community wishes to see.

**Key Responsibilities**

* Organize and manage Tuesday night in-house pickleball play
* Support the planning and execution of monthly pickleball events (daily and weekend)
* Co-manage corporate pickleball parties
* Manage and promote advertising for all pickleball events, social media, and print media

**Desired Skillset**

* Ability to communicate well with EHI management to coordinate events
* Understand the basic rules and scoring of pickleball
* Self-motivated, dedicated and highly organized.

**Employee Type:** 100% Commission (based off tournament/ in-house league revenue)

**Requested Hours:** ~20 hours a week/flexible depending on what’s scheduled.

* 5-10 hour/week planning
* 10-20 hours for in house tournaments (twice a month)
* 4-8 hours for events (multiple times a month)

**Reports to:** General Manager